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**PolicyNet/ POMS&TSCOG/ Part 01 /Chapter 002/ Subchapter 05**

**Effective Dates: 04/15/2002 - Present (Go to History)**

TN 22 (01-01)

# RM 00205.095 Parent Objects to Assignment of SSN to Child Under the Enumeration At Birth (EAB) Program

## A. POLICY

SSA does not change, void or cancel SSNs. In special situations, SSA will delete identifying information from the SSN record of a child enumerated via the EAB program.

CO will approve a parent's request to delete his/her child's information if:

- the parent has not used the child's SSN for any purpose, and
- CO verification with the appropriate State source confirms the parent did not request the SSN.

Otherwise, CO will deny the request to delete the record information. In either case, CO will provide a letter of explanation to the requesting parent.

## B. PROCEDURE

If a child is issued an SSN card via the EAB program (the online Numident shows "FMC:6" for Enumeration at Birth) and the parent states he/she answered "no" to the enumeration question when providing birth information for the newborn, assume that either the hospital made an error or the State inadvertently keyed "yes."

Take the following steps to develop an objection to an SSN assigned through EAB:

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STEP	ACTION
1	<p>Explain to the parent that:                      the child will need an SSN to be listed as a dependent on an income tax return, and                      the child's record will remain dormant on SSA's records unless earnings are posted.                      Go to step 2.</p>
2	<p><b>Does the parent agree to keep the SSN assigned to the child?</b>                      If <b>yes</b>, and the parent will keep the SSN card, <b>stop</b>.                      If <b>yes</b>, but parent does not want card, go to Step 3.                      If <b>no</b>, go to step 4.</p>
3	<p><b>What if the parent agrees to keep the SSN assigned to the child but does not want the card?</b>                      If the parent agrees to keep the SSN but does not want the SSN card:                      Repossess and destroy the card (RM 00201.060).                      Explain that if the parent later applies for an SSN card for the child, the same number will be assigned. <b>Stop</b>.</p>
4	<p><b>What if the parent does not want the SSN for his/her child and insists we delete the information?</b>                      Ask the parent if he/she has used the child's SSN.                      Examples of use are to: claim a dependent on a tax return, open a bank account, buy savings bonds, apply for public benefits, or provide to a social/welfare case worker.                      If <b>yes</b>, explain that information on the record cannot be deleted. <b>Stop</b>.                      If <b>no</b>, or if parent claims to have used the SSN but insists on pursuing deletion of the information, go to step 5.</p>
5	<p>Document on Form SSA-795 the reason for the parent's objection and include his/her statement about whether the SSN assigned to the child has been used for any purpose.                      Explain that the decision concerning deletion of the information will be made in CO, may take several months, and the parent will be notified in writing of the decision.                      Repossess and destroy the card. Go to Step 6.</p>
6	<p>Explain to the parent that:                      If we delete the applicant information from the SSN record, a subsequent SSN request will result in a different SSN, and                      when the parent files for an SSN for the child in the future, he/she should enter "no" in item 10 on the SS-5. Go to step 7.</p>
7	<p>Forward all material pertinent to the situation (including FO observation and recommendation) to CO at the following address:  <i>Social Security Administration</i>  <i>OPB, DEEP, EST</i>  <i>3-R-1 Operations Building</i>  <i>6401 Security Boulevard</i></p>

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