

DEPARTMENT OF THE TREASURY  
Internal Revenue Service  
Fresno Compliance Services  
Questionable W-4 Program  
Mail Stop 81403  
Fresno, CA 93888-0037

Letter 2801(CG)(Rev.9/03)  
Date of this Letter: [REDACTED]  
Social Security Number: [REDACTED]  
Form W-4 Claimed: Exempt  
Employer: [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

Dear [REDACTED]:

Based on our information, we determined that your Form W-4, Employee's Withholding Allowance Certificate, does not meet the requirements of the Internal Revenue Code Section 3402 and related Employment Tax Regulations. We have instructed your employer to disregard your Form W-4 and withhold as follows:

Filing Status:	Single
Allowances:	0

This will increase the amount of federal income tax withheld from your paycheck. Your employer will honor a new Form W-4 that you file only if it claims less or equal to the number of allowances shown above. Your employer cannot increase your allowances or change your filing status until they receive written notice from us.

If you want us to reconsider our determination, please complete the enclosed Form W-4, including the worksheet on the back, and return it to us within 30 days from the date of this letter. If you are claiming exempt from withholding, complete the enclosed Form 6450, Questionnaire to Determine Exemption from Withholding, and return it with the Form W-4. Please include your telephone number and the hours that you can be reached along with any information you send us.

If your circumstances have changed so that you are entitled to a greater number of allowances, you may submit to this office a new Form W-4. Include any written statement and supporting documentation justifying why you should be allowed a greater number of allowances than the number listed above. If your allowances are justified, we will advise your employer to withhold on the basis of the new Form W-4.

Internal Revenue Code Section 6682 imposes a civil penalty of \$500 to anyone who provides false information about withholding. We will charge you the \$500 penalty unless you provide a reasonable basis for the statements on your Form W-4.

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If you have any questions you may call [REDACTED]  
ID# [REDACTED], weekdays between 7:00 a.m. and 4:30 p.m. Pacific Standard Time  
at [REDACTED]. This is not a toll-free number.

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For your convenience we have enclosed a stuffer with our return address.  
Please fold and insert the stuffer in the enclosed envelope when responding.

Sincerely,

/s/  
Stephen P. Warner  
Operations Manager, Collection

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]